



Shelby County Government

LEE HARRIS
MAYOR

March 22, 2023

The Honorable Wanda Halbert
Shelby County Clerk
150 Washington Avenue
Memphis, Tennessee 38103

VIA U.S. & ELECTRONIC MAIL

Clerk Halbert:

As you know, your lease at 3412 Poplar Avenue ends on June 30, 2023. However, the location at Poplar Plaza is in a large shopping center, with plenty of alternative spaces available. I am writing to you to ask that you select one of the alternative locations as soon as possible, as this is an important location that delivers vital services to the community and there is no reason for this location to close.

The current lessor of Poplar Plaza and others have made repeated, good faith efforts to urge you to select an alternative, available location within Poplar Plaza that would accommodate your needs, improve resident access, and prevent any disruption of services to Shelby County residents who rely on this location. However, you have not made a selection and now time is running short. It is vitally important that you select an alternative location immediately, because it will take time to build out the new location to your specifications prior to June 30. I have talked to the Chairman about this issue, and he and I both agree that you should do everything you can to avoid the chaos that would come from a location closure when such a closure is completely unnecessary.

As you may know, both the County Commission and the District Attorney's Office have the ability to act under state law when a County Clerk is derelict in his or her duty. **Thus, if you do not select an alternative location by COB on Friday, March 24, I will be forced to call a special meeting of the County Commission and the District Attorney to discuss these state law provisions.**

All the best,

Lee Harris
Mayor

LH/mh

cc: The Honorable Mickell Lowery, Chairman, Shelby County Commission; All County Commissioners
Harold Collins, Chief Administrative Officer, Shelby County Government
Bill Cash, Chief Administrative Officer, Shelby County Clerk's Office
Marlinee Iverson, County Attorney, Shelby County Government
Cliff Norville, Director of Public Works, Shelby County Government
Matt Kuhn, Chief of Staff, Shelby County Mayor's Office
Frankie Dakin, Deputy Chief of Staff, Shelby County Mayor's Office